

BUS PASSES

It is the goal of the district's transportation services to transport students safely to and from school each day. Due to bus overloading, and safety concerns, student bus stops must be consistent from day to day. Students riding a bus will be assigned a single pick up point and a single drop off point for the entire school year. If circumstances warrant, AM and PM stops may differ but once established must remain consistent throughout the year.

- The administration may authorize adjustments to a student's bus stop in extraordinary, emergency circumstances. An EMERGENCY is defined as an unforeseen event requiring a one-time change in a child's official school bus routine. The following are examples of situations which would NOT be considered emergencies: daily changes in parent's work schedule, lack of babysitter, regularly or previously scheduled appointments. The following are examples of situations which may be considered one-time emergencies: family medical emergency, traffic accident involving a family member.
- An emergency is the ONLY time a phone call will be considered for any changes and you should be prepared to provide sufficient information so that we can be sure of the caller's identity. This information will include but not be limited to: Student name, grade level, teacher's name, regular bus number, address, birth date, Parent or Guardian's name.
- On days when there is an unexpected early dismissal due to weather or loss of electricity, etc., students whose regular PM stop is the Boys' & Girls' Club in the Emlenton Crawford Center will instead be taken to their AM pick up stop (unless a PM stop was formerly designated) at dismissal if the Boys' & Girls' Club is closed.
- In situations of joint custody, requests for alternate stops on a consistent schedule will be accommodated if accompanied by a court order of custody.

*Exceptions to the above procedures due to extenuating circumstances can be requested through the building principal on a case by case basis. The necessary forms for these requests can be obtained through the office of the school.